

## **HuntStand Friend Locator:**

To use the Friend Locator, you must do the following:

1. Be friends on HuntStand with the people you wish to locate. Visit the FRIENDS screen on the app to send and accept friend requests.
2. Turn on LOCATION SHARING on the Friend Locator screen. You must allow HuntStand to use your location while you're using the app. You can adjust the Location Setting for HuntStand on the Settings app on your mobile device.
- 3, You and your friends must have access to a good data or WiFi connection (at least 3 out of 4 bars).

## **HuntStand Stand Reservations**

Use the new Stand Reservation feature to easily allow members of your Group Hunt Area to reserve available stands on the property. This feature is available to HuntStand Pro subscribers. Follow the directions below to create and delete your stand reservations on any Group Hunt Area, as well as to manage stand availability of any Group Hunt Area for which you have the rank of Owner or Admin. You need a solid WiFi or data connection to create and manage stand reservations on the app. You do not need a WiFi or data connection to view existing stand reservations on the app.

If you are unfamiliar with Group Hunt Areas and Sharing on HuntStand, I've included information on this topic below the directions for using the Stand Reservation feature.

### **Reserve a Stand (Check Availability of a Specific Stand)**

1. Select a Group Hunt Area from the drop-down menu displayed on the main screen or Map Editor screen.
2. If you're viewing the main screen, tap the STAND RESERVATIONS square below TOOLS. If you're viewing the Map Editor screen, tap the RESERVATIONS button at the bottom of the screen.
3. Tap the RESERVE...LIST tab on the Stand Reservations screen to view a menu with STANDS and RESERVATIONS tabs.
4. On the STANDS tab, you will see a list of stands available for reservations on this Group Hunt Area. Tap the name of the stand you want to reserve.
5. You will see a list of existing reservations for this stand. Tap the RESERVE button above this list.
6. On the RESERVE THIS STAND screen, select the desired date and time range for your reservation.
7. Tap CHECK AVAILABILITY.
8. If the stand is available for the entirety of the time you selected, you will see a message stating that the stand is available. Tap SUBMIT RESERVATION. If the stand is not available for a

portion or the entirety of the time you selected, you will see a message stating that the stand is unavailable. Adjust the date and time and check the availability again.

9. Tap OK. Your stand is reserved. The reservation does not need to be confirmed by any other member of the Group Hunt Area. Your name will appear above the stand marker on the map on the Stand Reservations screen during the time of your reservation.

### **Reserve a Stand (Check Availability of All Stands)**

1. Tap the RESERVE...LIST tab on the Stand Reservations screen.
2. Tap the RESERVATIONS tab.
3. Tap RESERVE A STAND.
4. On the RESERVE A STAND screen, select the desired date and time range for your reservation.
5. You will see a list of stands that are available within the time range you selected for a specific date. Below the name of each stand, the available times are indicated by the numbers in grey boxes. The unavailable times are indicated by the numbers in red boxes.
6. You may need to adjust the time range and tap CHECK AVAILABILITY again so that the stand you would like to reserve is entirely available during the selected time range.
7. Tap the name of the stand you would like to reserve during the selected time range.
8. Tap SUBMIT RESERVATION.
9. Tap OK. You successfully reserved the stand. The reservation does not need to be confirmed by any other member of the Group Hunt Area. Your name will appear above the stand marker on the map on the Stand Reservations screen during the time of your reservation.

### **View a List of Existing Reservations**

1. Tap the RESERVE...LIST tab on the Stand Reservations screen.
2. Tap the RESERVATIONS tab to view a list of CURRENTLY OCCUPIED stands and a list of UPCOMING RESERVATIONS.
3. To view only your reservations, tap MY RESERVATIONS if you have the rank of View or Member. Tap MANAGE RESERVATIONS if you have the rank of Admin or Owner.
4. Your reservations will be listed below MY RESERVATIONS.

### **Delete a Stand Reservation (Your Reservations and Other Members' Reservations)**

1. Tap the RESERVE...LIST tab on the Stand Reservations screen.
2. Tap the RESERVATIONS tab.
3. If you have the rank of View or Member for this Group Hunt Area, tap MY RESERVATIONS. If you have the rank of Admin or Owner, tap MANAGE RESERVATIONS.
4. Tap DELETE next to the reservation you want to delete. The Owner and Admins of a Group Hunt Area can delete the upcoming reservations of all other Group Hunt Area members of any rank, including View, Member, Admin, and Owner.
5. Confirm the deletion by tapping the DELETE button on the pop-up message.
6. If you deleted the upcoming reservation of another member of the Group Hunt Area, that member will receive a notification on the app.

*\*Existing reservations cannot be edited, only deleted.*

### **Manage Stand Availability (Applicable to Admins and Owners Only)**

1. Tap the RESERVE...LIST tab on the Stand Reservations screen.
2. Tap MANAGE STANDS.
3. By default, all members of a Group Hunt Area are allowed to make reservations for any stand on the Group Hunt Area. Uncheck the box beside ALLOW STAND RESERVATIONS FOR THIS HUNT AREA, and the box beside the name of each stand will be unchecked.
4. Check the box beside the name of each stand for which you want to allow reservations to be made. These specific stands will be available for reservations even if the box beside Allow Stand Reservations for this Hunt Area remains unchecked.
5. Alternatively, check the box beside ALLOW STAND RESERVATIONS FOR THIS HUNT AREA, and the box beside the name of each stand will be checked.
6. Uncheck the box beside the name of each stand for which you do not want to allow reservations to be made. These specific stands will be unavailable for reservations even if the box beside Allow Stand Reservations for this Hunt Area remains checked.

*\*When the Reservable box is unchecked, the existing reservations for that stand remain active. The Owner and Admins of that Group Hunt Area have the option to delete the existing, upcoming reservations for that stand.*

### **Group Hunt Areas**

When you share your Hunt Area with at least one other HuntStand user, that Hunt Area becomes a Group Hunt Area. You can send and accept Sharing Invitations on the Sharing screen on the app. Follow the directions below to send a Sharing Invitation on the app.

1. While you have a strong WiFi or data connection, tap the SHARING button at the bottom of the main screen.
2. On the iOS app, tap the ADD MEMBER button (looks like a person's profile with a plus sign) beside the name of the Hunt Area you wish to share. On the Android app, select the Hunt Area name from the drop-down menu and tap the ADD MEMBER button.
3. Search for the user by name or email address associated with his HuntStand account.
4. Tap the correct result to highlight it.
5. Select the RANK for this user. Permissions for each Rank are listed below.
6. Tap SHARE.
7. SYNC the Hunt Area. All syncing is initiated on the app. While you have a strong WiFi or data connection, tap the Current Hunt Area banner at the top of the screen to view a list of your Hunt Areas. Then tap the Sync button (The button looks like circular arrows.) next to the name of the Hunt Area you'd like to sync. You may find this brief [video tutorial](#) helpful.

### **Group Hunt Area Ranks**

#### **View:**

- View the Group Hunt Area map that has been shared.
- Create and delete your stand reservations. (*HuntStand Pro Subscribers Only*)

**Member:**

- View the Group Hunt Area map that has been shared.
- Add map objects to the Group Hunt Area.
- Delete and edit only the map objects that this Member has added.
- Send Sharing Invitations with the rank of View to other users.
- Create and delete your stand reservations (*HuntStand Pro Subscribers Only*)

**Admin:**

- View the Group Hunt Area map that has been shared.
- Add map objects to the Group Hunt Area.
- Delete and edit map objects added by members with ranks of View, Member, and Admin.
- Send Sharing Invitations with the rank of View or Member to other users.
- Remove users with rank of View or Member from the Hunt Area.
- Create and delete your stand reservations. (*HuntStand Pro Subscribers Only*)
- Delete the stand reservations of all members of the Group Hunt Area of any rank, including View, Member, Admin, and Owner.
- Mark stands as reservable or not reservable. (*HuntStand Pro Subscribers Only*)

**Owner:**

- The Owner of the Group Hunt Area is the user who originally created the Hunt Area, and this rank cannot be transferred to any other HuntStand user.
- The Owner has no limitations.
- When the Owner of the Group Hunt Area deletes it, that Group Hunt Area will no longer be available to other group members once they sync the Group Hunt Area on their apps.
- Create and delete your stand reservations. (*HuntStand Pro Subscribers Only*)
- Delete the stand reservations of all members of the Group Hunt Area of any rank, including View, Member, Admin, and Owner.
- Mark stands as reservable or not reservable. (*HuntStand Pro Subscribers Only*)